

**United Nations Department of Economic and Social Affairs**  
**Division for Public Administration and Development Management**



**UNITED NATIONS EXPERT GROUP MEETING**  
**“United Nations E-Government Survey 2016:**  
**E-Government for Sustainable Development”**

**United Nations Headquarters, New York**  
16-17 March 2015

**INFORMATION CIRCULAR**

**Place and Time of Meeting**

The meeting will be held at the United Nations Headquarters (**Entrance: 46<sup>th</sup> Street & 1<sup>st</sup> Avenue**), New York, NY 10017. It will commence at 10 AM on the first day and at 9:30 AM on the second day in the **Secretariat, Room S-2726 and S-2727 on 16 and 17 March 2015**.

**Identification passes**

United Nations identification passes will be distributed at the Visitor's Entrance Lobby, from 9:00 AM to 9:30 AM on Monday, 16 March 2015

**Visa**

If necessary, participants must obtain a visa through the United States Consulate or Embassy in their country.

**Hotel**

Attached please find a list of hotels, close to the United Nations, which sometimes offer discount rates to UN officials or officials who are on United Nations business. However, the actual special rate does not apply until a UN document (letter of invitation, etc.) is presented to the hotel. The tax is not included in their rates.

Reservations should be made directly with the hotel and must be booked with credit card. Please check with the hotel for their cancellation policy.

**Documentation**

In an effort to “go green”, all presentations will be available electronically at: <http://www.unpan.org/>

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**AMERICAN EXPRESS/UNITED NATIONS**  
**NEW YORK CITY HOTEL LIST**

<b>Hotel Name</b>	<b>Address</b>	<b>Telephone</b>
Affinia 50	155 East 50 <sup>th</sup> Street	212-751-5710
Affinia Dumont	150 West 34 <sup>th</sup> Street	212-481-7600
The Alex	205 East 45 <sup>th</sup> Street	212-867-5100
Ambassador	140 East 63 <sup>rd</sup> Street	212-838-5700
Ameritania	230 West 54 <sup>th</sup> Street	212-247-5000
Amsterdam Court	226 West 50 <sup>th</sup> Street	212-459-1000
Beekman Hotel	3 Mitchell Place 48 <sup>th</sup> Street & 1 <sup>st</sup> Ave.	212-355-7300
Benjamin	125 East 50 <sup>th</sup> Street	212-753-2700
Bentley	500 East 62 <sup>nd</sup> Street	212-644-6000
Crowne Plaza	304 East 42 <sup>nd</sup> Street	212-986-8800
Double Tree Metropolitan	569 Lexington Avenue	212-752-7000
Dream Hotel	210 West 55 <sup>th</sup> Street	212-247-2000
Dylan Hotel	52 East 44 <sup>th</sup> Street	212-338-0500
Eastgate Tower	222 East 39 <sup>th</sup> Street	212-687-8000
Envoy Club	377 East 33 <sup>rd</sup> Street	212-481-4600
Fitzpatrick Grand Central	141 East 44 <sup>th</sup> Street	212-784-2520
Grand Hyatt New York	42 <sup>nd</sup> Street/Park Avenue	212-883-1234
Helmsley Middle Town	148 East 48 <sup>th</sup> Street	212-755-3000
Helmsley New York	212 East 42 <sup>nd</sup> Street	212-490-8900
Helmsley Park Lane	36 Central Park South	212-521-6239
Hilton Manhattan (Tudor)	304 East 42 <sup>nd</sup> Street	212-986-6800
Marcel	201 East 24 <sup>th</sup> Street	212-696-3800

Marriott Courtyard	866 Third Avenue	212-644-1300	
Marriott East Side	525 Lexington Avenue	800-242-8684	
Melrose	140 East 63 <sup>rd</sup> Street	212-838-5700	
Millennium UN Plaza	1 UN Plaza, 44 <sup>th</sup> Street	212-758-1234	(closest to the meeting venue)
Moderne	243 West 55 <sup>th</sup> Street	212-397-6767	
Paramount Hotel	235 West 46 <sup>th</sup> Street	212-764-5500	
Pod (Pickwick Arms)	230 East 51 <sup>st</sup> Street	212-355-0300	
Radisson Lexington	511 Lexington Avenue	212-755-4400	
Renaissance (Hotel 57)	130 East 57 <sup>th</sup> Street	212-753-8841	
Roger Smith	501 Lexington Avenue	212-755-1400	
Roosevelt Hotel	45 East 45 <sup>th</sup> St./Madison	212-661-9600	
Shelburne Murray Hill	303 Lexington Avenue	212-689-5200	
Southgate Tower Hotel	371 7 <sup>th</sup> Avenue	212-563-1800	
Surrey Hotel	20 East 76 <sup>th</sup> Street	212-288-3700	
The Alex	205 East 45 <sup>th</sup> Street	212-867-5100	
Tudor	304 East 42 <sup>nd</sup> Street	212-986-8800	
Warwick	65 West 54 <sup>th</sup> Street	212-247-2700	
70 Park Avenue-Kempton Hotel	70 Park Avenue	212-973-2400	