



## Consultative Meetings on *“E-Government for Sustainable Development”*

Preparatory Process for the  
United Nations E-Government Survey 2016

### LOGISTICS INFORMATION NOTE

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#### DATE AND PLACE

The Consultative Meeting in preparation for the 2016 United Nations E-Government Survey will be organized by the United Nations Department of Economic and Social Affairs (UNDESA), Division for Public Administration and Development Management, and Government Office of Estonia.

This event will be held at **Tallinn, Estonia, from 19 to 20 February 2015**. The venue is **Radisson Blu Sky hotel, Rävala street 3, Tallinn** (<http://www.radissonblu.com/skyhotel-tallinn/contact>) – the conference centre is on Floor 2.

The opening of seminar will be promptly at **13:00 o'clock on Thursday, 19 February 2015**. Programme will end by 15:00 o'clock on Friday, 20 February 2015.

#### REGISTRATION

**On-site registration** will be done at event venue from 12:30 pm onwards on 19 February 2015.

#### RECEPTION

Estonian hosts will be inviting all participants **to reception at E-Estonia Showroom** (<https://e-estonia.com/e-estonia-showroom/>) **at 19:00-21:00 o'clock on Thursday, 19 February 2015**. The Showroom is located at Lõõtsa street 2a (ground floor).

There will be **joint bus transportation arranged from Radisson Blu hotel to Showroom at 18:45 o'clock and back afterwards**. You can also make your own way to the event with taxi, if desired.

## **ACCOMMODATION**

Participants are responsible for booking their own hotel reservations.

## **LOCAL TRANSPORTATION**

Participants should arrange for their own transportation from and to the hotel, and venue of the conference. Taxis should be easily available at all hotels.

Should you need to call a taxi, we suggest Tallink Takso (+3726408921) or Tulika Takso (+372612000).

## **CURRENCY**

The official currency of Estonia is Euro (€) = 100 cents. Almost all hotels, stores and restaurants accept Visa and MasterCard, some also American Express. Banks and currency exchanges are plentiful and easy to find in Tallinn. Most are open from 9:00 to 18:00 on weekdays.

## **CONTACT INFORMATION**

### **UNDESA/DPADM**

#### **For administrative questions, please contact:**

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### **GOVERNMENT OF ESTONIA**

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